COVID-19 Management of Non-Hospitalized Confirmed Case and Their Contacts Flowsheet

Regional Communicable Disease Control Team (Team Lead)

Receive notification of confirmed case who resides in a First Nation community by fastest means possible (FMP) through:
- o **Lab report**
- o **Alberta Health Services (AHS) CDC/Zone MOH/Zone MOH designate**
- o **First Nations Inuit Health Branch (FNIHB)-MOH**
- Confirm the diagnosis and that individual meets case definition.
  ☐ Person with provincial laboratory confirmation of infection with the virus that causes COVID-19
- Notify MOH if not already aware

On the lab report, check the following:
- Does it appear that the client lives in a FN community? Which community? Is there any contact information for the client?
- What is the client's age? (Note parent/guardian contact information if the client is a child)
- Who is the ordering physician?

Review Netcare to obtain any additional background information:
- History of hospitalization, intensive care unit admission, isolation, mechanical ventilation, date of admission.
- Laboratory Information (microbiology, virology, serology)
- Identify clinical evaluations, complications and diagnoses/comorbidities.
- Review related diagnostic imaging and consult reports.

Enter the case into the SIA Data Base using the lab report
Assign the case to Regional COVID-19 Case Management and Contact Tracing team member.

Case Notification:
- Notify them of the diagnosis of COVID-19
- Confirm they are medically stable to be at home
- Notify of isolation order for cases
- Notify of isolation order for close contacts
- Inform them that the Community Health Nurse will be following up (if not done by community health nurse)

Regional Communicable Disease Control Team	Community Health Nurse

Notify CHN about the confirmed case by phone and set up a time to meet and review follow up process (as soon as possible)
 	
Send by fax/email and review the following with the CHN:
• *Management of Confirmed Cases and Their Contacts Flowsheet*
• *COVID-19 Case Notification and Interview Checklist*
• *COVID-19 Close Contact List (blank password protected doc)*
• Link to *Alberta Health (AB) Public Health Disease Guidelines Coronavirus- COVID-19. Review:*
  o The Key Investigation
  o Management of Non-Hospitalized Cases
  o Isolation Order/Home Isolation Requirements
  o Definition of Close Contacts
• Alberta Health *COVID-19 Reporting Form (blank password protected doc) Note 24 hour turn-around time*
 	
Wait for the completed *COVID-19 Close Contact List* from the CHN
	Receive notification of the confirmed case from the Regional CDC Team
	• Print the COVID-19 lab report from Netcare
	
	Contact the confirmed case and complete (using the checklist):
	• Notification (unless already done)
	• Teaching
	• Investigation
	• Names of the close contacts on *The COVID-19 Close Contact List*
	
	Provide teaching to the confirmed case on (using the checklist):
	• COVID-19
	• Isolation Order
	• Home Isolation Requirements
	• Treatment
	
	Contact the close contacts identified on the *COVID-19 Close Contact list* to complete their information
	
	Forward the completed *COVID-19 Close Contact List* back to the Regional CDC team. (white section)
	
	Await direction from Regional CDC team on contact follow up
	
	Complete the AH COVID-19 Reporting Form and forward to the CDC Team (on same day as notification of case if possible

Receive and Review the AH COVID-19 Reporting Form from the CHN and forward it to Team Lead **Update the information on the SIA Data Base (team lead)** **Forward the AH COVID-19 Reporting Form to Alberta Health (team lead)**	**Contact the confirmed case 10 days after symptom onset. If symptoms have resolved discontinue Isolation.** **If symptoms persist, extend isolation until symptoms are resolved. Have case contact CHN when symptoms resolve to discontinue isolation.** **Contact the case at 14 days if they have not contact you.** **Notify Regional CDC Team if symptoms have not resolved after 14 days or if client is hospitalized at any point**
Proceed to *COVID-19 Management of Close Contacts of Confirmed and Probable Cases Flowsheet*	**Follow up close contacts according to the MOH directions provided on the COVID-19 Contact List**